**County of Lassen, Department of Public Works**

Comments submitted by the Department of Parks and Recreation (Department) Off-Highway Motor Vehicle Recreation (OHMVR) Division to individual Grant Applicants should in no way be construed as a guarantee of successful results for the Applicant within the competitive Grants process or a commitment of funding. Additionally, the lack of comments by the OHMVR Division to any specific Applicant does not ensure successful results for the Applicant within the competitive Grant process or a commitment of funding.

All final Applications will be reviewed by the OHMVR Division. The OHMVR Division may, at its sole discretion, decrease the requested amount and eliminate activities pursuant with regulation Section 4970.07.2 (f)(1-5) and for law enforcement Projects, regulation Section 4970.15.3(b)(1-5).

Failure by Applicant to respond to any OHMVR Division comment of their preliminary Application may be cause for eliminating that item from the Applicant’s Application.

If multiple proposed Projects are requesting funding for the same deliverable, and multiple projects are successful, only one project will receive funding for the deliverable.

For proposed Projects requesting Grant funding for snow and/or winter activities. Applicants must ensure the activities and/or Equipment/Heavy Equipment requested are not and/or cannot be funded by the Department’s Winter Program (commonly referred to as the Snow Grooming Program).

*For proposed Projects requesting Grant funding for the maintenance of roads and/or trails, note that only roads and/or trails that allow “green sticker” Off-Highway Vehicles are allowed to receive Grant funding.*

Applicants are reminded that no Grant funds and/or match can be expended or Project activities conducted in any land owned or managed by the Department except as allowed in the Grants and Cooperative Agreements Program regulations section 4970.09 (b)(10).

**General Evaluation Criteria**

* #1a – 1c – Applicant must provide the name and date of the reference document(s) from which the data was gathered.
* #2 – 5 – Applicant must verify responses by final submission.
* #4 – The response to the question requesting the total cost of Land Manager’s operational budget for their OHV Program was left blank. Applicant must provide this number and the name and date of the reference document or address if they do not have an OHV Program.
* #7b – Applicant must clarify the frequency of patrols.
* #7c – Narrative does not support the selection, as the question pertains to “Education programs, maps…” provided by the Applicant.
* #9a – Narrative does not support the development of a systematic methodology consistent with the 2008 Soil Standards.
* #9b – Narrative does not support methods to address soil issues. Applicant must provide more detail.
* #11a – Narrative does not support the selection, as the question pertains to “Free literature…” provided by the Applicant.
* #12 – Response is not valid, as it must be a website provided by the Applicant containing OHV outreach efforts.
* #13 – Applicant must verify that they provide OHV outreach efforts via the selections.

**Ground Operations, G21-03-31-G01**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* No comment.

***Project Description – List of Project Deliverables***

* #5 – Applicant should clarify that the State Park OHV Logo is the OHV funds at work sticker.

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* Staff All Line Items – Applicant must provide job duties to be completed on the Project as well as remove the names of the employees and include the position titles instead.
* Materials/Supplies #2 “Signs, Posts…” – Applicant must further define how the total was derived.
* Equipment Use Expenses All Line Items – Applicant must use the County use rate, as price cannot exceed actual cost or further define if the Caltrans rate is how the County use rate was determined.
* Equipment Uses Expenses #1 “Belly Dumps” – Applicant must clarify if this is a trailer. If so, per Program regulations this item is no longer eligible for a use fee as it does not meet the definition of Equipment as it does not have a motor.

***Evaluation Criteria***

* #4 – Narrative does not support selection. Applicant must state who hosted the stakeholder meeting, the date of the meeting, multiple distinct stakeholders and state why they are stakeholders to the Project. Staff from Lassen County do not count as stakeholders and two people from the same Agency do not count as multiple distinct stakeholders.
* #5 – Narrative does not support the selections. Applicant must state how partners are actively participating in this Project.
* #6 – Narrative does not support the selections of “Protecting Water Quality”. Applicant must provide additional information (examples) of how this is accomplished.
* #7 – Project Description and/or Project Cost Estimate sections do not support the selection of “Signs, sign posts or education kiosks…” are made with recycled materials.
* #8 – Background and/ or Project Description sections do not support the selections. Applicant must provide information that supports the selections. Applicant states non-motorized recreational opportunities within Lassen County but does not does not clearly state if those opportunities are accessed by motorized use within the Project area of this Application.